Advanced Legislative Procedures
Fall Semester 2018

Graduate School of Political Management
Professor Martin B. Gold
Hall of States: Tuesdays 6:00 PM to 8:00 PM

Course Description:

This course provides a detailed study of the rules, procedures, traditions, and constitutional underpinnings that govern the work of the Senate and the House of Representatives. Attached is an outline of the topics or each class session. At the conclusion of the course, the student should understand the structures and mechanisms by which Congress operates and through which it fulfills its responsibilities within the American political system.

Course Requirements:

There will be substantial use throughout this course of reading matter I will post on Blackboard. I will draw these materials from texts on Congress, from documents related to the Constitution, Congressional Research Service studies, postings from Senate and House websites, excerpts from the Congressional Record and committee reports, as well as from popular literature. In addition, a reading list is included below. I will add postings throughout the semester, taking care that you will have timely access to them. In each class, I will offer a PowerPoint presentation, often containing video presentations of Congress in action. Many will contain case studies. I will post these PowerPoints on Blackboard for your review and reference.

Class attendance is important. I am eager for your questions and look forward to class discussion.

There will be take-home mid-term and final exams. I will post the mid-term online after class on October 16, 2017, and the final after class on December 4, 2017. The mid-term will cover materials presented through the first seven classes and the final will cover the last seven. Each exam will count for 30% of the grade. Exams will be due within seven days of posting. You will also asked to complete a paper, which will be due by November 20, 2017. It may be on a topic of your choosing, and should approximate 15 double-spaced pages in length. Please secure my written approval for your paper topics no later than October 2, 2017. The paper will count 40% toward the grade.

Office Hours and Availability:

I do not have an office at George Washington University, so I am unable to keep regular office hours. That said, I will be as accessible as possible to you throughout the semester. I can be reached via email at mgold@capitolcounsel.com and by telephone at 202-347-9932. I will be pleased to arrange times for us to meet, either at Capitol Counsel (700
13th Street, NW) or at a mutually agreeable venue. I am also glad to speak by telephone and to respond to your emails.

**Course Readings:**


These books should be available from the publisher, also from Barnes and Noble as well as Amazon websites.

**Recommended additional reading:**


*Congressional Deskbook*, by Judy Schneider, Michael Koempel, and Robert Keith (theCapitol.net 6th ed. 2012)

*The House* by Robert Remini (Smithsonian Books, 2006)

*The Senate Syndrome* by Steven S. Smith (University of Oklahoma Press) 2014


*Unorthodox Lawmaking*, by Barbara Sinclair (CQ Press. 2012)

**Informational Websites from Congress:**


Senate rules and procedures, from the Senate Committee on Rules and Administration: [http://rules.senate.gov/public/](http://rules.senate.gov/public/)
Historical information about the Senate is available at www.senate.gov, then click on the Art & History tab at the top.

Historical information about the House is available at http://artandhistory.house.gov/